

External Courses: Academic Credit & Funding

Academic Credit:

Students who wish for an external course to take the place of a program requirement will need to request approval from the relevant Joint Committee.

Funding:

WHOI APO is able to provide some financial assistance for all Joint Program students, which is not available for one reason or other through the student's principal advisor, towards tuition and related expenses associated with courses they need to take for their research but that are not offered through the MIT-WHOI Joint Program.

Eligibility:

All Joint Program students, regardless of the discipline or the department in which they are enrolled, are eligible.

Use of funds:

Tuition and/or associated costs incurred by registering for courses external to the Joint Program.

How to submit a proposal and budget:

Funds can be accessed by a short written proposal from the student stating clearly the course they plan to take, why it is needed, and a proposed budget (see next paragraph). A letter from the principal advisor must accompany and support this request. No action will be taken without both the request, budget and the letter of support.

We expect students to apply for any aid available through the external program. We expect advisors to cover half of the remaining costs and if the advisor cannot meet this expectation, an explanation of available support from the advisor is needed. We expect students to apply for aid through the MIT Student Assistance Fund <https://mit.whoi.edu/admissions/funding/mit-student-assistance-fund/>. Once the amount of aid is confirmed from the program, advisor and MIT, please provide a budget with a breakdown of costs (travel, tuition, etc.) and aid awarded along with the proposal. WHOI APO then will evaluate the request to determine the level of support from WHOI APO. Depending upon the request, WHOI APO may contribute up to half the total expenses with no award exceeding \$2,000.

Where to send a proposal:

For funding from WHOI's Academic Programs Office, please send your written proposals to the Dean and Associate Dean of WHOI Academic Programs via email.